

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
FEBRUARY 24, 2009**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 24, 2009, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose "Butch" Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein, and Clerk-Treasurer Juanita S. Boehm. Personnel/Safety Director Charles Schneider was absent.

Clerk-Treasurer Juanita Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 10, 2009. A **motion** was made by Ambrose "Butch" Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

STREET CLOSING

Jim Reuber, City of Jasper Electric Distribution Superintendent, made a request to close South Clay Street between Kerstiens Trucking and JayKem in order to top the trees that are hanging over the street and could affect their line. Reuber stated that depending on the weather it would take about one day to complete the work. Mayor Schmitt said since Clay Street is a busy street, a definite date for the closing must be decided so proper notification can be given in the newspaper and to the news media.

City Attorney Sandra Hemmerlein said to make sure we have an easement. Reuber said John is working on one.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request from the electric department to trim trees along South Clay Street between Kerstiens Trucking and JayKem and close that portion of Clay Street on condition proper notification is given and they work with the street department and the police department. Motion carried 3-0.

JACKSON STREET TREE

Mayor Schmitt inquired about a tree along Jackson Street between 7th & 8th Streets where the electric line goes through it branches. He said this tree has been watched for several years and he hopes it comes down under our control and not Mother Nature. He asked the street commissioner to evaluate the area and come back with an update.

SALT QUOTE

Street Commissioner Raymond Eckerle reported that last Friday he received a call from Rick Reifsnnyder of Chemical Equipment Laboratories, in Havertown, Pennsylvania, asking him if the City wanted a quote for road salt. Eckerle said Reifsnnyder then submitted a quote for \$143.50 per ton delivered from the Chicago plant. Eckerle then said we still have 850-900 tons of salt left and feels it is premature to lock in a price today. Eckerle recommended not accepting the quote at this time because he wants to see what he can find out about the road salt situation when he attends the snow conference and road school.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to reject the quote for road salt for \$143.50 per ton. Motion carried 3-0.

BRENTWOOD SUBDIVISION PERFORMANCE BOND

City Engineer Chad Hurm said Allan R. & Judith Holweger have two performance bonds and letters of credit for the Brentwood Subdivision that will expire on March 10, 2009. Holweger requests a ninety-day extension of time and a reduction in these bonds. The current bond for drainage is \$14,000.00 and the bond for streets, paving and curb is \$40,000.00. Hurm said the street department did an inspection to determine the approximate amount of money that is needed to complete the subdivision. Hurm said he reviewed the inspection report and the first bond could be reduced from \$14,000.0 to \$9,000.00 and the second bond could be reduced from \$40,000.00 to \$20,950.35. Hurm then said Holweger asked to extend the bonds from March 10, 2009 to June 10, 2009.

Mayor Schmitt questioned whether ninety days was enough time to complete the development. Street Commissioner Raymond Eckerle said the street department contacted Knies about the proposed completion date and Knies said if they push they can get it finished, weather permitting.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Allan R. & Judith Holweger developers of the Brentwood Subdivision to reduce the performance bonds and letters of credit to \$20,950.35 and \$9,000.00 and grant the ninety-day extension to June 10, 2009. Motion carried 3-0.

COMPUTER TRANSFER

City Engineer Chad Hurm said recently the personnel/safety director asked if any department had an old computer that could be used to run the City's antivirus system. Hurm said last December he replaced a computer in the engineering department, therefore, he would like permission to transfer the HP D330 computer, asset #101371, from the engineering department to the appropriate department that manages the antivirus network system.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the transfer of the computer from the engineering department to City Hall in order to run the

antivirus system. Motion carried 3-0.

UPGRADE COMPUTER FOR GIS TECHNICIAN

City Engineer Chad Hurm made a request to upgrade the computer for the GIS Technician, pending approval of the 2009 budget. Since the bid specifications are the same as those the street department quoted at the last meeting he would like to piggy-back off that quote. Hurm was asked to wait until the 2009 budget has final approval.

FIRE DEPARTMENT REPORTS

Maintenance Report. Fire Chief Kenneth Hochgesang presented to the board the January 2009 vehicle maintenance report.

Taste of Scouting. Fire Chief Hochgesang said at the last meeting Mike Pfau stated that he would show the fire chief the equipment that will be used to cook the food for the Venture Crew #185 fundraiser. Hochgesang said since that meeting he met with Boy Scout leader Ed Messmer and examined the steel burn containers that will be used and it all appears to be safe.

Fundraiser. Hochgesang said the weekend fundraiser went really well.

Houses. Ambrose 'Butch' Schitter asked if everything is okay with the house at 14th and Jackson Streets. Hochgesang said the dumpster is out and everything is taken care of.

Hochgesang reported that the owner of the house at 312 3rd Avenue is moving out. Because of some broken windows and the condition of the house, Hochgesang was asked to check it out. The owners had a \$1,900.00 water bill last month because of a busted pipe in the basement.

Mayor Schmitt asked Hochgesang if he sees more foreclosures while he is out driving around following up on code enforcement complaints. Hochgesang said he has not noticed more this time of the year but when Spring comes and the grass begins to grow and the lawns are not mowed, we may be bombarded.

FREE BICYCLE HELMET GIVE-A-WAY

Police Chief Douglas Tarvin reported that anonymous donors provided bicycle helmets to the Memorial Hospital Foundation; therefore, there will be a free bicycle helmet give-a-way on Saturday, March 14, 2009 from 9:00 a.m. to 11:00 a.m. at the Medical Arts Conference Room. Tarvin said two Jasper Police Department bicycle officers will be present to answer any questions pertaining to bicycle safety.

POLICE REPORTS

Vehicle Report. Police Chief Douglas Tarvin presented the January 2009 Jasper Police Department Vehicle Fuel and Maintenance Report.

Homeland Security Community Academy. Police Chief Tarvin reported that certain VUJC fourth-year students will put on a Homeland Security Community Academy for the public. There will be three Monday evening classes held on March 23 and 30 and April 6. The sessions will benefit the public, emergency responders, business and government leaders. Graduation will be held Tuesday, April 7. There will be a banquet with the Chicago Police Department Sgt. as the guest speaker.

Generator. Tarvin said he received notice from the EMA that grant funding for the generator at the water tower at 17th and Newton Streets was approved. Six months ago he obtained three estimates. Tarvin said he wants to get these estimates updated and will have quotes to present at the next meeting.

SURPLUS POLAROID CAMERAS

Police Chief Tarvin asked permission to declare twelve Polaroid cameras that are not on the City's asset listing as surplus and place them in the next auction. Tarvin said the Polaroid cameras are no longer needed because they have been replaced with digital cameras.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to declare twelve Polaroid cameras as surplus and place in the City Auction. Motion carried 3-0.

RESOLUTION NO. BPWS 2009-3

City Attorney Sandra Hemmerlein asked the Board to adopt Resolution No. BPWS 2009-3 that amends the police department employee handbook. The amendment prohibits smoking and the use of tobacco products in City-owned vehicles, buildings and equipment. The Council passed an ordinance adopting a similar policy therefore this Board needs to adopt the policy for the police department. The policy is already included in the fire department manual.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to pass and adopt Resolution No. BPWS 2009-3 regarding no smoking in City-owned buildings, equipment, and vehicles. Motion carried 3-0.

EASEMENT

City Attorney Sandra Hemmerlein presented the following easement for acceptance and approval:

Grant of Permanent Sanitary Sewer Easement

Eric J. Haas and Laura A. Haas--Part of Lot Number Eight in Maple Ridge.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve and accept the easement from Eric and Laura Haas. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:55 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 10th day of March, 2009.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary